



CONVENTION ON WETLANDS  
CONVENTION SUR LES ZONES HUMIDES  
CONVENCIÓN SOBRE LOS HUMEDALES  
(Ramsar, Iran, 1971)

## Diplomatic Note 2019/8

### Reminder for the attention of Contracting Parties with unpaid balances of annual contributions

The Secretariat of the Convention on Wetlands presents its compliments to the Permanent Mission of [...] and has the honour to refer to the following:

At its 13th meeting (COP13, Dubai, United Arab Emirates, 2018), the Conference of the Contracting Parties to the Convention on Wetlands adopted the Convention budget for the 2019-2021 triennium through Resolution XIII.2 on *Financial and budgetary matters*. On this basis, the Secretariat sent invoices in February 2019 for the payment of annual contributions by the Parties. A copy of the 2019 invoice is enclosed with the present Note, as well as a current statement of contributions to the core budget of the Convention.

In paragraph 17 of Resolution XIII.2, the Conference of the Contracting Parties “urges Contracting Parties with outstanding contributions to make a renewed effort to settle them as expeditiously as possible to enhance the financial sustainability of the Convention through contributions by all Contracting Parties”.

Subsequently, at its 57th meeting, the Standing Committee instructed the Secretariat to continue encouraging timely payment of annual contributions (Decision SC57-44) and took note of the change in annual contributions receivable and in the annual provision against contributions receivable (Decision SC57-45).

For balances that are not received before 31 December 2019, the Secretariat is required in accordance with Decision SC57-45 to book a provision against dues receivable from the Contracting Parties. This means that these funds will therefore not be available for other work to support the implementation of the Convention.

This reminder is accordingly being sent to the Contracting Parties with outstanding contributions due at 20 November 2019. The Contracting Parties are requested to make the payment of contributions as early as possible, preferably before the end of 2019.

The Secretariat will send invoices for 2020 annual contributions to all Contracting Parties, together with updated statements of contributions, by the end of January 2020.

The status of annual contributions is updated every month and published at:  
[https://www.ramsar.org/sites/default/files/documents/library/status\\_contributions.pdf](https://www.ramsar.org/sites/default/files/documents/library/status_contributions.pdf).

Should you have any questions regarding outstanding balances and invoices, please contact the Secretariat Finance Officer, Ms Sladjana Stankovic, at [stankovic@ramsar.org](mailto:stankovic@ramsar.org).

The Secretariat of the Convention on Wetlands respectfully requests that the content of the present Note be communicated to the competent national authorities and avails itself of the opportunity to renew to the Permanent Mission of [...] the assurance of its highest consideration.

Gland, 25 November 2019

Encls :        Invoice for 2019 annual contribution  
                  Statement of contributions

